

Minutes of the  
HOME Board Meeting  
January 20, 2022

Members Present: Joseph Birbaum, Christine Howard, John Kannard, Russell Kutz, Kathleen Schilling, Jay Schreurs, Duane Paulson, Peter Sorce, Karl Zarling, Maria Watts

Members Absent: Jay Shambeau, Roger Lindl

Staff: Kristin Silva, Michelle Gudynowski, Debbie Narus and Christina Brockish; Waukesha County

Guests:

- I. The meeting was called to order by Duane Paulson, Board Chairperson, with a quorum of the Board present at 9:00 a.m. via Microsoft Teams Meeting. The public could call 414-435-2078, Conference ID# 700 483 876 to attend the meeting.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Christine Howard and seconded by John Kannard, the minutes from the October 21, 2021, HOME Board meeting were unanimously approved.
- IV. Kristin Silva introduced Michelle Gudynowski to the HOME Board.
- V. The financial status report was reviewed. Kristin Silva expressed there is a fair amount of funds leftover from the 2021 year. Kristin and Michelle will work on updating the spreadsheets to complete the year end close out process with the County.
- VI. Representatives from Impact 7 were not able to attend meeting. It was requested that this item be put on the next HOME Board meeting in February.
- VII. On a motion by Kathleen Schilling and seconded by Joe Birbaum, the Board unanimously approved the HOME Board 2022 Executive Committee.
  - John Kannard – Chairperson
  - Jay Schreurs – Vice Chairperson
  - Peter Sorce – Secretary
  - Christine Howard – Treasurer
- VIII. Kristin Silva discussed the HOME-ARP Consultant process. HUD requires that Waukesha County develop a HOME-ARP Allocation Plan. Kristin asked for quotes from four consultants and two were local agencies. One was booked until end of summer and the other did not respond. As for the two remaining, Mosaic and Huron Consulting were interviewed. Mosaic gave two options in their quote; the first was \$20,000, which included some in-person meetings, and the second was \$16,000 for all virtual meetings. Huron's bid was \$28,000, which included some in-person meetings. Staff recommended the Board choose Mosaic, both for the lower price, and because the County has worked with them in the past and they produced a very nice product.

On a motion by Joe Birbaum and seconded by John Kannard, the Board unanimously approved Mosaic as the HOME-ARP Consultant.

IX. On a motion by John Kannard and seconded by Christine Howard, the Board unanimously approved the meeting adjourned at 9:26 a.m.

Respectfully submitted,

Duane Paulson  
Chair, HOME Board